

**DETAILS OF FAMILIARIZATION PROGRAMMES
IMPARTED TO INDEPENDENT DIRECTORS OF INTEC CAPITAL LIMITED
DURING FINANCIAL YEAR 2017-18
(Pursuant to SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015)**

The Company has in place a familiarization Programme for its Independent Directors which shall be given to new Independent Directors upon joining and to existing Independent Directors on "need basis". The objective of the familiarization Programme is to provide training to new Independent Directors at the time of their joining so as to enable them to understand the Company - its operations, business, industry and environment in which it functions and the regulatory environment applicable to it. Besides, the Independent Directors are made aware of their role and responsibilities and liabilities at the time of their appointment through a formal letter of appointment, which also stipulates their roles and responsibilities and various terms and conditions of their appointment. Additionally, regular updates on relevant statutory and regulatory changes are regularly circulated to all the Directors including Independent Directors.

During the Financial Year 2017-2018, there is one new Independent Woman Director is inducted on the Board viz. Mr. Kumud Gupta in the Board meeting held on 10th November 2017 and who was given necessary Familiarization / Induction training as per company's existing policy on Familiarization Programme for Independent Directors of the Company. The docket containing all Business Policies of the Company and others details as part of Familiarization Programme was also handed over to Mrs. Kumud Gupta. Besides, one Non-Executive Independent Director viz. Mr. Praveen Sethia has resigned from the Board of Directors of Intec Capital Limited w.e.f. 30th January 2018 and resignation was noted in the Board Meeting held on 9th February 2018

The details of Familiarization/ Induction training imparted during Financial Year-2017-18 are as follows:

Heading	Description									
Nature of Training	Familiarization/ Induction training									
Date of Training	Friday 10 th November 2017									
Start Time of Training	6:00 PM									
End Time of Training	7:00 PM									
Duration of Familiarization/ Induction training	1 hour									
Venue of Training	703, Manjusha Building, 19, Nehru Place, New Delhi-110019									
Name of Independent Directors attended training	<<>> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Name</th> <th>Designation</th> <th>No. of hours</th> </tr> </thead> <tbody> <tr> <td>Mrs. Kumud Gupta</td> <td>Non-Executive Independent Woman Director</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Mr. S.K. Goel</td> <td>Non-Executive Independent Director</td> <td style="text-align: center;">1</td> </tr> </tbody> </table> <<>>	Name	Designation	No. of hours	Mrs. Kumud Gupta	Non-Executive Independent Woman Director	1	Mr. S.K. Goel	Non-Executive Independent Director	1
Name	Designation	No. of hours								
Mrs. Kumud Gupta	Non-Executive Independent Woman Director	1								
Mr. S.K. Goel	Non-Executive Independent Director	1								
Company Secretary	Mr. Puneet Sehgal									
Details of Familiarization/ Induction training	<ol style="list-style-type: none"> 1. Grievance redressal system and mechanism of our borrowers. 2. Company's All Board Level Policies but not limited to following viz. CSR Policy, Related Party Transaction Policy, SEBI Insider Trading Code, SEBI Fair Practice Code, Fair Practice Code (FPC) ion terms of RBI, Fixed Assets Policy, Investment Policy, AML Policies, Code of Conduct for Directors and KMP's, Familiarization Programme for Independent Directors, Provisioning Policy, Archival Policy, ALM Policy, Risk Management Policy, etc. 3. Company's Internal HR policies / processes & other policies but not limited to following, Leave & Attendance Policy, Code of Conduct of Employees, Anti Sexual Harassment policy etc. 									

