

Policy / Process Note Information	
Policy Name	<i>Intec Archival Policy under Regulation 30(8) of Securities and Exchange Board of India (Listing Obligations and Disclosures Requirements), Regulations, 2015 (SEBI Listing Regulations)</i>
Last Recommended / Reviewed by Committee of Board (CoB), if any	<i>None</i>
Last Approved / Reviewed by Board of Directors, if any	<i>Last Recommended / Reviewed by Board of Directors, Thursday May 24, 2018</i>
Recommended by Committee of Board (CoB), if any	<i>None</i>
Approved by Board of Directors, if any	<i>Approved by Board of Directors on Friday, 30th May, 2025</i>
Effective Date	<i>Friday, 30th May, 2025</i>

1. Preamble and background

- 1.1. The Securities and Exchange Board of India ("SEBI"), vide its Notification dated September 2, 2015, has issued the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Regulations"). The Regulations 30(8) mandates the Board of directors of the listed entities to formulate the "Intec Archival Policy".
- 1.2. The Company has formulated this Archival Policy (the 'Policy') for ensuring compliance with the provisions under Regulation 30(8) of the Regulations for protection, maintenance and archival of the Events or Information disclosed to the stock exchange(s) which are also hosted on its website. Additionally, the Policy shall also include such other Events or Information which are required to be hosted on the website of the Company in terms of other Applicable Laws as may be decided from time to time.

2. Objective

- 2.1. The objective of this Policy is to comply with Regulation 30(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, extract of which is mentioned below:

"Regulation 30(8): The listed entity shall disclose on its website all such events or information which has been disclosed to stock exchange(s) under this regulation , and such disclosures shall be hosted on the website of the listed entity for a minimum period of five years and thereafter as per the archival policy of the listed entity, as disclosed on its website.

3. Archival Policy

- 3.1. In accordance with the provisions of the aforesaid Regulation, the Company shall ensure that all the All disclosures made under Regulation 30 of the SEBI Listing Regulations by the company to the stock exchanges, where shares of the company are listed, shall be kept on the website of the Company (www.inteccapital.com) for a period of 5 years and thereafter in the archives of the Company for a period of 1 year in the section i.e. "Historic Material / Events / Information". The archived disclosures shall be accessible in a separate section of the website titled 'Archived/ Historic Material Events and Information' and will be maintained in a searchable format for at least one year post-archival.
- 3.2. This policy shall be placed on the company's website.
- 3.3. Where any disclosure is required to be hosted under other applicable laws (including Companies Act, RBI directions, etc.), the period of hosting shall comply with those laws. Where such laws are silent, the disclosure shall remain on the website for two years and thereafter archived for one additional year.

4. Review of the Policy

- 4.1. In case there are any regulatory changes requiring modifications to the Policy, the Policy shall be reviewed and amended by the Board of Directors, or as delegated, to ensure alignment with SEBI or other regulatory updates. However, the amended regulatory requirements will supersede the Policy till the time the Policy is suitably amended.
- 4.2. The Board shall periodically review the policy as per their requirement from time to time.